

Donald R. Lee, Jr.  
108 Chanticleer Court  
Orangeburg, South Carolina 29118

January 15, 2023

To Whom It May Concern:

This letter is written to express my interest in the position of and as application for the Alumni Association Board of Directors for Kappa Kappa Psi National Honorary Band Fraternity. I believe that my background and skills set is an excellent match to the candidate description for this position. I have had numerous opportunities to collaborate with a wide variety of brothers nationwide as well as Directors of Bands and other educational professionals. Throughout my time in education, I have many experiences that have afforded me opportunities and practice in dealing with providing instruction and services to, creating schedules for, outlining academic and cultural experiences for, establishing and maintaining relationships with, and successfully imparting knowledge to a diverse student population.

As an undergraduate student, I had the pleasure to serve my chapter as president and, under the advisement of past Southeast District Governor Ronald Sarjeant, I was one of the co-presidents to jointly host Southeast District Convention with the Epsilon Chi Chapter of Tau Beta Sigma at South Carolina State University and the Zeta Chi and Epsilon Alpha Chapters of Kappa Kappa Psi and Tau Beta Sigma at the University of South Carolina. I have served as Chapter Sponsor of the Zeta Eta Chapter of Kappa Kappa Psi at South Carolina State University. During my previous time as sponsor, I had the opportunity to serve as a member of Kappa Kappa Psi Hazing and Values Committee under the leadership of past national president Derrick Mills. Also as Sponsor, I was able to guide the brothers to once again co-hosting Southeast District Convention the Kappa Kappa Psi and Tau Beta Sigma Chapters at USC, as well as hosting a number of District Leadership Conferences. I have served as a Curriculum Advisor for Kappa Kappa Psi's Road To Wisdom Membership Intake Program. Now, I currently serve the brotherhood as the Alumni Association Public Relations Director. I also serve as an advisor to the National Diversity, Equity, Inclusion, and Advocacy (DEIA) Committee and I am a member of the National Curriculum Development Committee. In addition to furthering my studies and work in DEIA, I would love the opportunity to continue to serve the AABOD in leadership as well as Public Relations and Membership Engagement.

During my time as an educator, I have been fortunate to have been involved in many activities. As an English Instructor and Director of Fine Arts for the Orangeburg County School District High School for Health Professions, I lead the band program, The Knights of the Soundtable, and the theatre program, Royal S.H.I.E.L.D. in addition to teaching English and English Preparatory Courses. I also serve as band director of the Clafin University sponsored Upward Bound Program. While employed at South Carolina State University/Felton Laboratory School, I chaired numerous committees to include the Related Arts Team, the ATA Technical Assistance Grant, the School Renewal Plan, and the Southern Association of Colleges and Schools (SACS) Review. I have also served on the Leadership Team, whose primary responsibility was to advise the school director on various issues related to the school and function as a liaison between the director and the faculty.

While I was employed at Felton, I was a supervising/cooperating teacher to both pre-service and pre-clinical students of many cultures and ethnic affiliations through South Carolina State University. This opportunity afforded me the ability to be able to impact the lives of my Felton students on a yearly basis, but also impact the lives of future teachers and their students. I have employed a wide variety of research based practices that served to enhance the student's and student teacher's instructional experiences. These practices include but are not limited to: drill-and-repetition, modeling, hands-on instruction, technology integration, differentiated instruction, and collaborative projects.

During my employment in the Calhoun County Public School District, I served as band director to Calhoun County High and John Ford Middle Schools. My responsibilities there included: supervising all band functions, being the lead administrator to all activities that were band related, arranging music for the marching band to perform, constructing the halftime shows and drills for the marching band, selecting appropriate performance literature for all music students to perform for Concert and Jazz Ensembles, and aiding students in developing their instrumental skills in preparation for future endeavors beyond the high school setting.

In order to remain current with emerging and continuing trends in education, I regularly participate in a variety of programs/seminars/trainings which include, but are not limited to: National Association for Music Education State Convention, Best Practices Institute, Midwest International Band and Orchestra Clinic, South Carolina Band Director's Association (SCBDA) State Conference, Conference on Differentiated Instruction, Harvard Implicit Bias Training, Kantola Diversity Training, and various courses related to Educational Leadership and Administration.

Enclosed you will find a copy of my resume for further analysis. I feel that my repertoire of strategies, knowledge, and experiences will continue to be assets as a member of the Kappa Kappa Psi Alumni Association Board of Directors Thank you for taking the time to review my credentials. I hope that you feel a personal meeting would be beneficial. I am available at your earliest convenience. If you have any questions or when you would like to schedule an interview, please do not hesitate to contact me at (803) 707-6497.

I sincerely look forward to hearing from you and would certainly welcome the opportunity to further discuss this position and the goals of the Fraternity.

Sincerely,

A handwritten signature in black ink, appearing to read "Lee, Jr." with a stylized flourish at the end.

Donald R. Lee, Jr.

**DONALD RAY LEE, JR.**  
**108 Chanticleer Court**  
**Orangeburg, SC 29118**  
**(803) 707-6497**  
[dleezh@gmail.com](mailto:dleezh@gmail.com)

**OBJECTIVE**

To educate and guide the minds of our future through the profession of education

**EMPLOYMENT**

South Carolina State University, January 2023-Present  
Adjunct Professor, English Department  
Orangeburg, South Carolina

Claflin University, August 2018-August 2019  
Adjunct Professor/Assistant Band Director  
Orangeburg, South Carolina

South Carolina State University, August 2015-May 2017  
Drill Master/Instructor  
Orangeburg, South Carolina

Orangeburg High School for Health Professions, August 2013-Present  
Dean, Health Care Career Academies/Director of Fine Arts/English Instructor  
Orangeburg, South Carolina

Orangeburg-Wilkinson High School, August 2013-Present  
Assistant Director of Bands/Arranger/Drill Designer  
Orangeburg, South Carolina

Claflin University, June 2012-Present  
Upward Bound Band Director  
Orangeburg, South Carolina

South Carolina State University, August 2004-December 2012  
Assistant Director of Bands  
Orangeburg, South Carolina

South Carolina State University/Felton Laboratory School, August 2004-May 2010  
Lecturer/Music Education Specialist  
Orangeburg, South Carolina

Calhoun County High School, June 1997-August 2004  
Director of Bands  
St. Matthews, South Carolina

John Ford Middle School, June 1997-August 2004  
Director of Bands  
St. Matthews, South Carolina

Howard Middle School, March 1997-June 1997  
Interim Director of Bands  
Orangeburg, South Carolina

Calhoun County High School, December 1996-June 1997  
Substitute Teacher  
St. Matthews, South Carolina

### **EDUCATION**

**South Carolina State University**; Orangeburg, SC. B. Sc., Music Education  
**South Carolina State University**; Orangeburg, SC. M. Ed., English Education  
**University of Phoenix**; Phoenix, AZ. Ed. D., Educational Leadership

*Highly Qualified, Certified Music Educator*  
*Certified Administrator*  
*AP Certified Music Theory Educator*  
*Certified English Educator*

### **PROFESSIONAL INVOLVEMENT**

- \* National Association for Music Educators (NAfME)
- \* South Carolina Music Educators Association (SCMEA)
- \* South Carolina Band Director's Association (SCBDA)
- \* National Education Association (NEA)
- \* South Carolina Education Association (SCEA)
- \* South Carolina Alliance for Black School Educators (SCABSE)

### **ORGANIZATION AFFILIATIONS**

- \* Esquire XIII Fraternity (Nat'l Org), Inc.
- \* Kappa Kappa Psi National Honorary Band Fraternity
- \* Alpha Kappa Mu National Educational Honor Society
- \* Pi Kappa Lambda National Music Honor Fraternity
- \* Friendship Lodge No. 17 Prince Hall Free & Accepted Masons
- \* Pride of Darlington No. 88 Prince Hall Order of Eastern Star
- \* E.B. Burroughs Chapter No. 49 Prince Hall Royal Arch Masons
- \* Alpha Omega Commandery No. 7 Prince Hall Knights Templar Masons
- \* Crescent Temple No. 148 Ancient Egyptian Arabic Order Nobles Mystic Shrine
- \* Alpha Phi Alpha Fraternity, Inc.
- \* Phi Mu Alpha Sinfonia Fraternity, Inc.
- \* Orangeburg Part-Time Players (OPTP)

## **PUBLICATIONS AND PROFESSIONAL ACHIEVEMENTS**

- \*Article on Diversity, Equity, Inclusion, and Access/Advocacy published in the Spring 2022 Edition of the Kappa Kappa Psi/Tau Beta Sigma National Publication “The Podium”
- \*Presented the workshop “Having and Surviving the Difficult Conversations: Diversity, Equity, Inclusion and Access/Advocacy in Action” for various regional district conventions for Kappa Kappa Psi National Honorary Band Fraternity, 2022
- \*Appointed to the Grand Council of Esquire XIII Fraternity (Nat’l Org), Inc. as Grand Secretary, 2021-Present
- \*Elected to the Kappa Kappa Psi National Alumni Association Board of Directors, 2021-Present
- \*Appointed to serve as Chair of the National Diversity, Equity, Inclusion, and Advocacy Committee for Kappa Kappa Psi National Honorary Band Fraternity, 2021-2022
- \*Elected Vice President of the Orangeburg Part-Time Players Board of Directors, 2019-2021; 2021-Present
- \*South Carolina State University, Orangeburg, SC Chapter of Men Against Cancer Board Member, 2014
- \*Business Who’s Who Registry Among Executives, Professionals & Entrepreneurs, 2011-2013
- \*Chosen as Outstanding Fine Arts Teacher, Claflin University Upward Bound Program, Summer 2013
- \*Who’s Who Of World Class Professionals, 2010-2013
- \*Kappa Kappa Psi National Committee on Hazing and Values, 2010
- \*National Young Scholars Program National Nominating Committee (Honorary Member), 2007-2011
- \*Keynote Speaker at First Phi Mu Alpha Educational Symposium at Coastal Carolina University, 2009
- \*Marching Band Contest Adjudicator, 2004-2010
- \*Drumline Battle adjudicator, 2004-2010
- \*Presenter at Bethune-Bowman Middle-High School Career Day, 2009
- \*Presenter at Denmark-Olar Middle School Career Day, 2010, 2011, 2013, 2014, 2015, 2016
- \*Presenter at Denmark-Olar High School Career Day, 2010, 2011, 2013, 2014, 2015, 2016
- \*Who’s Who Among America’s Teachers, 1999, 2000, 2002, 2004, 2005, 2007-2009
- \*Adjudicator for Charleston All County Band, 1996

**Interest and Hobbies:** Music Composition, Music Arranging, Computers, and Photography, Acting in and Producing Plays and Musicals



# ORANGEBURG COUNTY SCHOOL DISTRICT

We Are One

January 12, 2023

To Whom It May Concern:

It is again a please to recommend a friend and brother Donald Lee to serve as a member of the Alumni Association Board of Directors for Kappa Kappa Psi National Honorary Band Fraternity. I am Eric Ham, Director of Technology for Orangeburg County School District. Donald is a colleague for whom I have high admiration as he serves as a leader both in and out of the classroom. I have known Donald for more than 30 years and have been able to witness his evolution into a proven leader who has provided, and still provides, outstanding services to many students in and beyond the classroom. Over the years since we became brothers, we have had the pleasure to have Kappa Kappa Psi as a base for our friendship together.

Brother Lee is a lifelong brother of Kappa Kappa Psi and continues to serve as a member of the Low Country Alumni Association (Charleston, SC). A natural leader that is supportive and motivational, Donald continues to be diligent, very organized, and possesses great computer and communication skills and is a civic-minded citizen in his community.

Donald frequently travels to advise and support brothers of Kappa Kappa Psi at various college and university campuses around the Southeast District and is very familiar with the rules of the national fraternity, district, and chapters.

As an Brother's Brother with all confidence, I recommend Donald Lee to serve as a member of the Alumni Association Board of Directors for Kappa Kappa Psi National Fraternity. I would be pleased to discuss more about Donald and am available at 803-837-3764 during normal business hours.

Sincerely,

Eric Ham, Director of Technology,  
Orangeburg County School District

January 6, 2023

Brothers of Kappa Kappa Psi,

I am very excited and humbled to write a letter of recommendation for Donald Lee Jr. for the Kappa Kappa Psi National Alumni Association Board of Directors. I have had the privilege of knowing Donald for many years and witnessed his outstanding service and loyalty to our Fraternity.

I first met Donald as a Sponsor for the Zeta Eta chapter of Kappa Kappa Psi at South Carolina State University. I had just entered the university as a freshman, and Donald ("Mr. Lee" to me during those formative years) served as Assistant Director of Bands, as well as Director of Music at the Felton Laboratory School on campus. It was through this avenue that I learned what an outstanding individual Donald is and the integrity he carries as a person. Donald inspired me to become a brother of Kappa Kappa Psi and served as a model for me to carry on in my alumni years as a Chapter Sponsor, former AABOD member, and as a member of the National Council. Donald has no doubt inspired countless other brothers to strive for their highest potential in our brotherhood, both during undergraduate years and beyond. This is a trait that he has shown in all of his Fraternal endeavors and is reflected in his influence of Fraternity leadership at all levels, both past and current.

Donald is a great leader by example and this is certainly an important quality to have in any organization. The substantial amount of experiences and knowledge of Fraternity policies and membership, along with his knowledge and experience in music and education are very valuable attributes. Donald has these qualities and much more! Kappa Kappa Psi is very fortunate to have a brother in Donald, and I have no doubt that he will do a superb job as a director on the National Alumni Association Board of Directors!

I have greatly appreciated all Donald has done for Kappa Kappa Psi. I can think of no one else that I would whole-heartedly give my full endorsement to for the National Alumni Association Board of Directors for our Fraternity. We are extremely fortunate to have him in our brotherhood, and I envision him serving for many more years to come. Should you need to contact me for any further questions, please do not hesitate to contact me.

Fraternally,

A handwritten signature in black ink, appearing to read "Nicholas Bratcher". The signature is fluid and cursive, with a long horizontal stroke at the end.

Nicholas Bratcher  
Zeta Eta, SC State Spr. 2006  
AABOD 2015-2017  
National Vice President for Programs 2017-2019