

**2023-2025  
Edition**

**Kappa Kappa Psi Alumni Association**

**NATIONAL  
CONSTITUTION**

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## **Preamble**

Be it known that the Kappa Kappa Psi Alumni Association is an organization that seeks to promote lifelong engagement with both the Fraternity and the college and university bands it serves by:

1. Fostering mutual beneficial relationships and opportunities among alumni, life, and honorary brothers of Kappa Kappa Psi and the Fraternity's active chapters;
2. Creating positive conditions in which alumni, life, and honorary brothers of Kappa Kappa Psi can meet, interact, and serve with other brothers during conventions and other events;
3. Promoting opportunities for alumni, life, and honorary brothers of Kappa Kappa Psi to share their skills, talents, and experiences with other Fraternity brothers and band members;
4. Maintaining connections within the Fraternity and among its brothers through regular communications and activities, and
5. Enabling alumni, life, and honorary brothers of Kappa Kappa Psi to continue their support of the purposes and endeavors of the Fraternity.

## **Our Vision**

The Kappa Kappa Psi Alumni Association will engage, develop, and support our individual members to cultivate the mindful growth of our Alumni, Actives, and Fraternity as a whole. In doing so, we will foster a lasting and inclusive community that provides sustainable support to each other through our cumulative wisdom and shared values.

## I. Organization and Structure

1.101 The name of this organization shall be the Kappa Kappa Psi Alumni Association ("KKΨAA")

1.102 KKΨAA was established by the Board of Trustees of Kappa Kappa Psi, National Honorary Band Fraternity for College and University Bandmembers, to facilitate the continued involvement of alumni, life, and honorary brothers with the Fraternity.

1.103 KKΨAA is administered by the Kappa Kappa Psi Alumni Association Board of Directors ("AABOD")

1.104 KKΨAA functions as a component part of the Kappa Kappa Psi Fraternity and is within the jurisdiction and control of the Kappa Kappa Psi Corporation, as administered by the Kappa Kappa Psi Board of Trustees.

1.105 The KKΨAA Constitution is superseded by the National Constitution of Kappa Kappa Psi, unless otherwise stated and approved by the Kappa Kappa Psi Board of Trustees.

1.106 KKΨAA recognizes the Tau Beta Sigma Alumni Association as an equal affiliated organization with a parallel purpose, function, and role in the college and university band setting through its work as part of Tau Beta Sigma.

1.107 The Robert's Rules of Order, unless otherwise specifically stated in this Constitution, shall govern the deliberations of all component parts of KKΨAA assembled in meeting.

1.108 In the same manner as the Kappa Kappa Psi Fraternity, KKΨAA expressly prohibits discrimination by any component part of the organization or by any person acting on behalf of the organization on the basis of race, ethnicity, color, national origin, sex, ability status, religion, age, marital status, veteran status, gender identity or expression, or sexual orientation. Rather it is the policy of this organization to foster a spirit of mutual understanding and respect among all people, especially those involved with college and university bands, remembering the music is the universal language.

1.109 Each member of the AABOD, their heirs, executors, and administrators, may be indemnified by Kappa Kappa Psi against the expenses reasonably incurred by such person in connection with any action, suit, or proceeding to which the member may be made a party by reason of serving or having served as a member of the AABOD, so long as such person is found to have acted in good faith and within the scope of his/her office. The National Chapter of Kappa Kappa Psi, assembled at a National Convention, must first approve any such indemnification. Such expenses shall include the cost of reasonable settlement made with a view to curtailment of litigation, reasonable cost of employment of counsel, and the reasonable expense incurred in the preparation and trial of the litigation. The foregoing right of indemnification shall not be exclusive of other rights to which such persons may be entitled as a matter of law.

1.110 In the same manner as the Kappa Kappa Psi Fraternity, KKΨAA does not approve of, and is not in any way responsible for its members' actions (commonly referred to as "hazing") that may result in injury to persons or damage to property. Hazing is defined as any action taken or situation created, intentionally, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Actions and situations that constitute hazing include, but are not limited to: paddling in any form, creation of excessive fatigue, physical and psychological shock, scavenger hunts after dark, one-way road trips that require an individual to find his/her own return transportation, wearing apparel at any time or at any location that is not in good taste, required engagement in public stunts or buffoonery, morally degrading games or humiliating activities, compulsory consumption of any alcoholic beverages or controlled substances, and any other activities that are not consistent with the regulations and policies of the relevant institution(s) of higher education.

1.111 Recognizing the dangers and problems associated with the use and abuse of alcoholic beverages and controlled substances, KKΨAA conforms to the comprehensive policy adopted by Kappa Kappa Psi to address alcohol and controlled substances in connection with the Fraternity's activities and functions. The KKΨAA recognizes the authority of the National Council of Kappa Kappa Psi to take disciplinary action against any district, chapter, or member of the Fraternity, including any member of KKΨAA, found to be in violation of this policy.

1.112 No provision of this Constitution or any other policies, procedures, or guidance

materials of KKΨAA shall be interpreted as mandating any action that threatens the well-being or existence of KKΨAA or Kappa Kappa Psi. The AABOD is responsible for providing the Kappa Kappa Psi Board of Trustees with the information necessary to monitor all programs of the organization and to exercise its judgment to halt any and all activities that threaten the fiscal or legal well-being of KKΨAA or Kappa Kappa Psi shall be presented in writing to the AABOD, which shall report on these proposed amendments at the next regularly called National Convention of the Fraternity. If three-fourths (3/4) of the votes cast by voting members at this Convention are favorable for a specific proposed amendment, and if the amendment is also approved by the Kappa Kappa Psi Board of Trustees, then the proposed amendment shall be declared adopted and, upon such adoption, it shall become operative and effective, at the conclusion of the Convention, unless otherwise noted.

1.114 Between regularly called Conventions of the Fraternity and upon unanimous approval by the AABOD, a proposed amendment to this Constitution may be submitted in written form through correspondence, telecommunications, and/or other means of communication to all members of KKΨAA for ratification. If the proposed amendment receives a three-fourths (3/4) favorable vote of voting members, and if the amendment is also approved by the Kappa Kappa Psi Board of Trustees, then the proposed amendment shall be declared adopted and, upon and after such adoption, it shall become operative and effective immediately, unless otherwise stated in the amendment.

1.115 This Constitution, as revised and amended, shall be reprinted following each regularly called National Convention of the Fraternity and shall supersede all previous Constitutions. The AABOD may, by unanimous consent, correct scrivener's errors, numbering, and formatting without requiring approval from the full membership.

Notification of any proposed amendments to this constitution shall be provided in writing to the voting membership at least 48 hours prior to being voted upon.

## II. Board of Directors

2.101 The AABOD administers all aspects of KKΨAA.

through a process and format determined by the current AABOD.

2.102 The AABOD shall consist of eight (8) voting members. A member of the Kappa Kappa Psi Board of Trustees will serve as liaison to the AABOD and as an ex officio, non-voting member of the AABOD. The National President, or their designee from the National Leadership Team, may also elect to serve as an ex officio, non-voting member of the AABOD.

2.105 The incoming members of the AABOD determined through this elections will be identified on or before June 1 preceding the relevant National Convention, thereby allowing a period of transition between the outgoing AABOD and incoming AABOD.

2.103 Voting members of KKΨAA who wish to serve on the AABOD must submit applications to the Kappa Kappa Psi Board of Trustees Liaison to the AABOD by January 15 preceding the relevant National Convention. The Kappa Kappa Psi Board of Trustees will review these applications pursuant to criteria developed by the AABOD and the Board of Trustees and will present to the voting members of the Alumni Association a selection of candidates from which the voting members of KKΨAA may elect members of the AABOD.

2.106 In the event of a vacancy on the AABOD, the current AABOD will solicit applications from its current voting members of KKΨAA with interest in serving on the AABOD. After reviewing these applications pursuant to the criteria developed by the AABOD and the Board of Trustees, the current AABOD will appoint at its discretion a new member of the AABOD to fill the vacancy.

2.104 Each election to select members of the AABOD will occur between May 1 and May 15 preceding the relevant National Convention and may be conducted through in-person or electronic voting

2.107 One member of the AABOD will serve as its Chair and will act (or designate another from the AABOD to act) as an ex officio member of all KKΨAA committees, and in any other such positions as identified in the National Constitution of Kappa Kappa Psi. The members of the AABOD will vote to select a recommended candidate for its Chair, and the Kappa Kappa Psi Board of Trustees shall then consider and vote upon confirmation of this candidate.

2.108 The incoming AABOD's first order of business at its first meeting will be its selection of its recommended candidate for Chair. If the position of Chair becomes vacated between National Conventions, then, at the first meeting after this vacancy occurs, the remaining AABOD members shall make its first order of business the selection of its recommended candidate for Chair.

2.109 Each member of the AABOD shall be an alumni, life, or honorary member of Kappa Kappa Psi and serve as a voting member of KKΨAA. Each member of the AABOD shall possess outstanding business or professional ability and shall be capable of representing KKΨAA under all conditions. National Officers, District Governors, and members of the Board of Trustees of Kappa Kappa Psi shall not be eligible for membership on the AABOD.

2.110 Each member of the AABOD shall serve for four years, with each member's terms starting and ending at regularly called National Conventions of Kappa Kappa Psi. Any member of the AABOD may be reelected by members of KKΨAA for additional terms of service on the AABOD without limitation.

2.111 The four-year terms shall be staggered with half of the Board of Directors up for election each biennium. The position of Chair and the duties and responsibilities for each member shall be assigned prior to the beginning of each biennium.

2.112 At any time, the Kappa Kappa Psi Board of Trustees may remove any member of the AABOD (or the previously described advisor to the AABOD) from the AABOD through a two-thirds (2/3) favorable vote. Additionally, the AABOD may vote to recommend to the Kappa Kappa Psi Board of Trustees that a director be removed through a two-thirds (2/3) favorable vote.

2.113 Members of the AABOD shall serve without compensation. Expenses of each member of the AABOD incurred on behalf of the Kappa Kappa Psi Corporation or Fraternity through the completion of duties related to KKΨAA or when summoned by the Kappa Kappa Psi Board of Trustees shall be paid by the Fraternity upon presentation of a written statement approved by the National President and National Executive Director of Kappa Kappa Psi.

2.114 Each member of the AABOD, with the exception of the Kappa Kappa Psi Board of Trustees liaison to the AABOD and the National President (or their designee), shall have one (1) vote at all meetings of the AABOD. The Chair of the AABOD shall only vote on AABOD business in the case of tie.

2.115 The Chair of the AABOD shall assign each member of the AABOD with specific duties and responsibilities for their term. Such positions may include Finance Director, LAA Director, Membership Director, Communications Director, Programs/Professional Development Director, Awards Director, Outreach Director. At least one such director shall also serve as Vice-Chair.

### III. Finances

3.101 As a component part of Kappa Kappa Psi, all monies of KKΨAA shall be received and expended by the National Executive Director of Kappa Kappa Psi. All expenditures shall be made by check drawn on a bank selected by the National Council of Kappa Kappa Psi and signed by a person under bond designated by the National Council of Kappa Kappa Psi. Such expenditures will be allocated to the account of KKΨAA, as maintained by members of the National Headquarters staff of Kappa Kappa Psi who are designated by the National Executive Director of Kappa Kappa Psi.

3.102 The fiscal year for KKΨAA shall be from June 1 to the next succeeding May 31. As of the close of business for each fiscal year, the National Executive Director of Kappa Kappa Psi shall arrange to have the financial records of the National Chapter of Kappa Kappa Psi (including records related to KKΨAA) reviewed by a Certified Public Accountant. A full financial audit of the financial records of the National Chapter of Kappa Kappa Psi (including records related to KKΨAA) shall be conducted every eight (8) years, or as deemed necessary by the Kappa Kappa Psi Board of Trustees. Copies of the review or audit shall be submitted to the Chair of the Kappa Kappa Psi Board of Trustees and to each member of the National Council of Kappa Kappa Psi. The findings of the reviews and audits shall be made available in accordance with the law.

3.103 The financial policies of KKΨAA shall be governed by budgets and financial

reports provided by the AABOD to the Kappa Kappa Psi Board of Trustees for its review and approval.

3.104 Income for KKΨAA shall be derived from

1. a portion (as defined by the Kappa Kappa Psi Board of Trustees) of payments to the Kappa Kappa Psi Alumni Giving Program (“AGP”);
2. KKΨAA annual membership dues,
3. donations,
4. fundraising activities, and
5. fees and other revenue related to particular programs, events, and initiatives.

Such income will be allocated to the account of KKΨAA, as maintained by members of the National Headquarters staff of Kappa Kappa Psi who are designated by the National Executive Director of Kappa Kappa Psi.

## IV. Membership

4.101 All alumni, life, and honorary brothers of Kappa Kappa Psi in good standing are eligible for membership in KKΨAA.

4.102 All alumni, life, and honorary brothers of Kappa Kappa Psi in good standing who submit the required annual dues and/or documentation (as specified by the AABOD) to KKΨAA will be granted full voting membership in KKΨAA.

4.103 KKΨAA provides a free period of provisional non-voting membership to brothers upon their achievement of alumni membership in Kappa Kappa Psi,

as determined through appropriate reporting to National Headquarters. The terms and period of such provisional non-voting membership in KKΨAA is determined by the AABOD. Upon submission of required annual dues and/or documentation, such provisional non-voting members of KKΨAA shall become full voting members of KKΨAA.

## V. Meetings

5.101 KKΨAA will conduct at least one meeting of its membership at each regularly called National Convention of Kappa Kappa Psi. Minutes of such a meeting shall be distributed to KKΨAA members within four weeks of the close of the Convention at which the meeting was held.

5.102 From time to time, meetings, votes, and other business of KKΨAA shall be transacted by correspondence, telecommunications, and/or other means of communication. Such meetings, votes, and other business may be conducted, after reasonable notice, at the call of the Chair of the AABOD or at the request of at least fifty percent (50%) of the other AABOD members, provided that at least three (3) such AABOD members call for this action.

5.103 All business of the AABOD shall be transacted by correspondence, telecommunications, and/or other means of communication. A meeting may be held, after reasonable notice, at the call of the Chair of the AABOD or at the request of at least fifty percent (50%) of the other AABOD members, provided that at least three (3) such AABOD members call for this action.

5.104 The presence of more than half of current voting members of the AABOD, one (1) of whom shall be the Chair, shall constitute a quorum at all meetings.

5.105 The order of business for each meeting of the AABOD shall be determined by the Chair of the AABOD.



5.106 The AABOD will prepare minutes of each of its meetings, which will be made available through electronic means.

5.107 The AABOD may, at its discretion, appoint members of KKΨAA to committees to address specific tasks.

5.108 A complete report of the activities of both KKΨAA and the AABOD for the two (2) year period that falls between regularly called National Conventions of Kappa Kappa Psi

shall be prepared by the Chair of the AABOD and presented to the Kappa Kappa Psi Board of Trustees upon their request, with at least one such report provided by the first opening separate session of each National Convention.

## **VI. Local Alumni Associations (LAAs)**

6.101 KKΨAA promotes continued service of alumni, life, and honorary brothers of Kappa Kappa Psi through involvement with Local Alumni Associations (LAAs) of the Fraternity

6.102 The AABOD maintains supervisory and approval authority over all LAAs of Kappa Kappa Psi. Each LAA is equal in standing to all other LAAs. The AABOD has the authority to designate one LAA per district as the District LAA (sometimes referred to as a DAA). Unlike the district councils of our active Fraternity, District LAAs do not have any authority over other LAAs within their respective districts.

6.103 LAAs may cover any particular geographic area, and/or may be affiliated with one or several chapters or universities. However, no LAA shall be larger in scope than a single District of the Fraternity, nor shall any LAA supplant the national scope of the KKΨAA.

6.104 Prior to performing any activities with, or in support of, any band (including any college, university, secondary school, or community band), a LAA of Kappa Kappa Psi must first have the express written permission of the relevant Director of Bands or band director regarding the scope and nature of those activities.

6.105 All LAAs of Kappa Kappa Psi must meet all requirements set forward by KKΨAA (as determined by the AABOD), and they must have the approval of KKΨAA (as granted by the AABOD).

6.106 LAAs of the KKΨAA may be established and maintained jointly between alumni of KKΨ and sisters of TBΣ. However, these LAAs must simultaneously meet all requirements of the TBΣAA and KKΨAA to remain active in good standing.

6.107 Any LAAs of Kappa Kappa Psi that operate without the approval of KKΨAA may be subject to disciplinary action by KKΨAA and/or the National Council of Kappa Kappa Psi. Similarly, any individual members of Kappa Kappa Psi knowingly involved with unapproved LAAs may be subject to disciplinary action by KKΨAA and/or the National Council of Kappa Kappa Psi.

6.108 All members of a LAA of Kappa Kappa Psi must be members of KKΨAA (with the exception of members of joint alumni associations who are alumni or life members of Tau Beta Sigma and are also members of the Tau Beta Sigma Alumni Association.

## VII. Publications and Communications

7.101 KKΨAA shall provide appropriate content for inclusion in the publications of Kappa Kappa Psi.

7.102 KKΨAA shall periodically publish policies, procedures, and other guidance materials (such as the KKΨAA Handbook and LAA Handbook) to its members.

7.103 KKΨAA shall communicate with its members through correspondence, telecommunications, and/or other means of communication, including its website and its social media presence.

## VIII. Ceremonies and Regalia

8.101 KKΨAA shall assist in the development, implementation, and periodic review and revision of an alumni ceremony for adoption by members of Kappa Kappa Psi in honoring brothers who are achieving alumni status. This alumni ceremony may be used as a complete ceremony or incorporated into other ceremonies.

8.102 KKΨAA shall review and recommend to the Kappa Kappa Psi fraternity for adoption, as appropriate, regalia to honor alumni, life, and honorary brothers of Kappa Kappa Psi and to commemorate Fraternity events.

## IX. Committees

9.101 The standing committees of the Kappa Kappa Psi Alumni Association shall be: Awards, Communications, Membership, Programs and Professional Development, and Revenue and Fundraising.

9.102 The Chair of the AABOD may, at their discretion, create ad hoc committees and appoint such members as necessary.